



April 7, 2023

Witchduck Lake Condominium Association
C/O Cathy Hawkins
5549 Bulls Bay Dr.
Virginia Beach, VA 23462

Dear Mrs. Hawkins,

We hereby submit specifications and estimates for the replacement of the existing heat pump system with a Bosch heat pump system for \$7,696.00. The proposal price includes a Bosch Model BOVA-24HDN1 heat pump condensing unit (2 ton capacity, 15 SEER with R410A refrigerant), a Bosch Model BVA-24WN1 air handler with 7.5/8 KW backup heat strip, new drain pan, foam blocks for the air handler to sit on, float switch to be installed in drain pan, new whip and electrical work from new service disconnect to heat pump unit, certified flush to flush out existing copper refrigerant lines, electrical work from existing panel box to air handler, new digital wall thermostat, labor and materials to remove existing equipment from dwelling and premises, labor and materials to install all the above items, and all sales taxes. Equipment will be covered by manufacturer's warranty if registered to the Condo Association for a business (five years on all parts, five years on compressor with registration). If equipment is registered under the name of a committee member, the equipment will have (ten years on parts and ten years on the compressor) with registration and we further warrant our labor for one year from date of installation.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All

agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

We propose to furnish materials and labor, complete in accordance with the above specifications, for the sum of \$7,696.00. To be paid \$3,848.00 upon acceptance of proposal and balance of \$3,848.00 upon completion of work. In the event a credit card is used for any portion of payment, there is a 4% surcharge.

Dawn C. Reynolds

Dawn C. Reynolds
Vice President

This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal – The above prices, specification, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of acceptance: 4/10/2023

Signature *Terrie Lane*

Signature *[Handwritten Signature]*